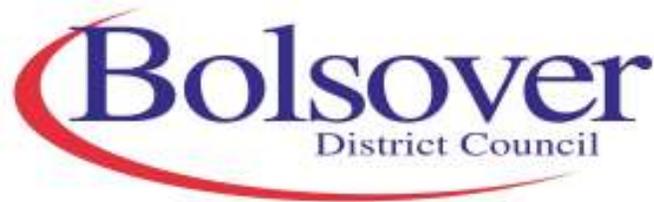


# **BOLSOVER DISTRICT COUNCIL**

## **Bus Shelter Policy**

February 2007 (Approved )

April 2011 (Last reviewed)



**This Policy addresses the following Corporate Aims :**



## **PROVIDING ACCESS FOR ALL**

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<b>Details of Document</b>	
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Author of Policy	Property and Estates Manager
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Risk Assessment completed	Policy is intended to reduce the risks to the community
Community Safety implications	Sections 4, 5 & 8
Equality Impact Assessment completed.	25 <sup>th</sup> August 2006
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**CONTENTS**

**PAGE**

<b>1. Introduction</b>	<b>5</b>
<b>2. Scope</b>	<b>5</b>
<b>3. Policy principles</b>	<b>5</b>
<b>4. Policy statement</b>	<b>5</b>
<b>5. Maintenance standard</b>	<b>5</b>
<b>6. Partnership working</b>	<b>6</b>
<b>7. Implementation</b>	<b>7</b>
<b>8. Enforcement</b>	<b>7</b>
<b>9. No Smoking Policy</b>	<b>7</b>

## **1. Introduction**

Bus shelters of various types, age and condition are situated throughout the District. They are provided and maintained by both Parish Councils and the District Council with the latter having 92 in its ownership out of a current total of 176. The annual budget for the maintenance and provision of bus shelters is £10,000 which is contained within an overall maintenance budget of circa £42,700. Grant funding may be available from Derbyshire County Council for the provision of new shelters at a rate of 50%. There is no statutory requirement to provide shelters but along with our partners we need to encourage bus use and improving passengers waiting environment can overcome barriers to bus use and increase bus patronage. The proper maintenance of shelters is crucial and requires those damaged to be repaired quickly and a high standard of cleanliness to be maintained. The quality and appearance of shelters along with other street furniture gives people an impression of the area which they take away with them.

## **2. Scope**

This policy will apply to all bus shelters owned by the District Council and also to those owned by providers that have adopted a common standard of maintenance. Monitoring of the policy will take place to ensure that the signatories to the adopted standard continue to fulfil their obligations.

## **3. Principles**

The outcome of this policy will enhance and improve the well being and quality of life for the communities of Bolsover District

It will assist in promoting and enhancing a clean and sustainable environment by making sure that bus shelters throughout the District are kept clean, well maintained and free from graffiti thus preventing them from becoming an eyesore and an attractant for further vandalism in the local area. Passengers fear of crime is reduced by the provision of modern, well maintained shelters.

## **4. Policy Statement**

The District Council will maintain bus shelters to a high standard and will act in line with this policy where such shelters are vandalised or damaged. It will encourage other providers to act similarly by the use of a common adopted standard.

## **5. Maintenance Standard**

The District Council will promote the adoption of a common maintenance standard by all providers as follows :-

- Town Centre shelters will be cleaned twice weekly, all other shelters will be cleaned weekly, ie washed, graffiti removed and swept.

- All broken glazing and damaged polycarbonate will be removed within 1 working day. In any case it will be replaced within 5 working days. Where appropriate visual disability issues will be considered.
- All broken glass will be replaced with polycarbonate except where the damaged glass is within the lower half of the shelter. In such cases glass will be replaced with metal sheeting.
- All standard repairs will be attended to within 6 working days.
- Lighting failures will be reported to Derbyshire County Council within 1 working day.
- All new shelters will be to the standard specified by Derbyshire County Council's Specification for Pre-fabricated illuminated Bus Shelters (BS 1/05) and will only be provided if there is a proven demand indicated by the status of the route and its' usage or representations from local residents. This will apply to shelters beyond repair, being replaced as part of a modernisation programme or to new sites. New provision will comply with current equalities legislation.
- All new shelters will be provided subject to there being no extensive adverse comment from residents local to the site via the Parish Council or from Derbyshire County Council's Highway Department, the Community Safety Partnership and the Police.
- Where any existing shelter costs £1,000 or more to repair in any 3 year period due to vandalism, the appropriate Parish or Town Council will be contacted and asked if they would be willing to take responsibility for the bus shelter. If not, the shelter will be removed and not replaced.
- Further vandalism will be deterred by the use of appropriate enforcement measures.

## **6. Partnership working**

The District Council has been a partner in the North Eastern Derbyshire Public Transport Partnership since its inception in December 2003. Its' purpose is to identify and implement measures which will encourage greater use of local bus services.

The District Council will also encourage all other providers to adopt a common maintenance standard so that the district is free from eyesores and what could be a danger to the public.

## **7. Implementation**

The Head of Regeneration will be responsible for the implementation and monitoring of this policy and adopted standard.

## **8. Enforcement**

Prosecution through the courts will be undertaken on each occasion that sufficient evidence is available. Other providers will be encouraged to take similar action through the common adopted standard. If considered appropriate the District Council will use its' planning powers under Section 215 of the Town and Country Planning Act to seek a solution. We will always seek to recover costs incurred when a shelter is damaged as a result of a road traffic accident.

## **9. No Smoking Policy**

All District Council Bus Shelters will be designated as Smoke Free Public Areas from the 1<sup>st</sup> July 2007 in accordance with The Health Act 2006 Chapter 28, Part 1 - Smoking, Chapter 1 - Smoke-Free Premises, Places and Vehicles. The appropriate no-smoking sign complying with the requirements of Section 6 of the above Chapter will be displayed in the Bus Shelters.